

**FSS PARTICIPANT MONTHLY REPORT
COLORADO DIVISION OF HOUSING**

HOUSING AGENCY: _____
(Name of your Housing Agency)

MONTH AND YEAR: _____

1. **NUMBER OF CURRENT FSS PARTICIPANTS:** _____
2. **NUMBER OF FSS GRADUATES:** _____
3. **AVERAGE NUMBER OF MONTHS ON FSS PROGRAM:**
_____ (For graduated participants only, take the
number of months participants were on the FSS Program divided by the
number of graduated FSS participants).
4. **NUMBER OF FSS PARTICIPANTS THAT HAVE OBTAINED
HOMEOWNERSHIP AFTER GRADUATION?** _____.
5. **NUMBER OF FSS PARTICIPANTS THAT HAVE OBTAINED
HOMEOWNERSHIP PRIOR TO GRADUATION?** _____.
6. **NUMBER OF FSS GRADUATES THAT HAVE OBTAINED THEIR GED?**
_____.
7. **NUMBER OF FSS GRADUATES THAT HAVE OBTAINED A CERTIFICATE
FROM A TRADE SCHOOL?** _____.
8. **NUMBER OF FSS GRADUATES THAT HAVE OBTAINED A COLLEGE
DEGREE?** _____.
9. **NUMBER OF FSS GRADUATES WHO NO LONGER RECEIVE ANY TYPE OF
RENTAL ASSISTANCE?** _____.

MEMORANDUM

TO: Colorado Division of Housing FSS Coordinators

CC: Teresa Duran and Laura Norris

FROM: Antoniette Estrada

DATE: August 23, 2002

SUBJECT: Required State FSS Status Reporting

Every year each department in the state completes a budget narrative for the legislature. The Section 8 program has a number of statistical items that are reported on. There are two family self-sufficiency items that we are unable to reference because we do not have the data here in the office.

We need your assistance in preparing the numbers for 1) the number of FSS participants, and 2) the average number of months a graduated family was enrolled in the FSS program and 3) the number of families graduated.

For the number of participating families, please count the families enrolled in FSS with Division of Housing funding. Please count those families that are active on the first day of the quarter.

The second number takes a little more groundwork. First, find out how many months the graduated participants were enrolled in the FSS program. Add the months together, and divide the product by the number of families that graduated. And that's it!

Thank you for your time and effort with this. Please start the quarterly reporting immediately. The reports are due by the **20th** day of the month following quarter closeout. Call me at 303/866-4644 if you have any problems or questions.

Your reports can either be e-mail back to me at antoniette.Estrada@state.co.us, faxed to 303/866-4077 or mailed to Colorado Division of Housing, Attn: Antoniette Estrada, 1313 Sherman St., Room 518, Denver, CO 80203.

Thank you very much for your assistance.

Antoniette Estrada